



COVID – 19 Personal Conduct and Responsibilities

EXTERNAL Event Organizer Acknowledgement

This document is required to be read and signed by the event organizer of the event, activity and rental of any space/room within the Scandinavian Community Centre's facility.

Re-Introduction of Mandatory Face Mask Indoors and Physical Distancing

As of Wednesday, Aug. 25, 2021, masks must be worn in all indoor public spaces throughout B.C. to help slow the transmission of COVID-19 as B.C. prepares for the fall and respiratory illness season.

A new order from the provincial health officer will require people 12 and older to wear masks in indoor public settings, regardless of vaccination status. These settings include:

- malls, shopping centres, coffee shops and retail and grocery stores;
- liquor and drug stores;
- airports, city halls, libraries, community and recreation centres;
- restaurants, pubs and bars (unless seated);
- on public transportation, in a taxi or ride-sharing vehicle;
- areas of office buildings where services to the public are provided;
- common areas of sport and fitness centres when not engaged in physical activity;
- common areas of post-secondary institutions and non-profit organizations; and
- inside schools for all K-12 staff, visitors and students in grades 4-12.

Be mindful of keeping respectful physical distance in situations like traffic flow in hallways and confined areas.

The Scandinavian Community Centre is operating at 50% capacity for all External Rentals. 50% capacity means a max of 80 persons in the Big Hall and max 32 persons in the Lounge, and for the Country rooms and the Library, 50% capacity means the max occupancy rate posted on signage outside each room.

Mandatory Mask Wearing: <https://news.gov.bc.ca/releases/2021HLTH0053-001665>



Proof of vaccination requirement

By order of the PHO, proof of vaccination will be required to access events at the Scandinavian Community Centre.

Starting September 13, you must have at least one dose of a COVID-19 vaccine. By October 24, you must be fully vaccinated.

The requirement applies to all people born in 2009 or earlier (12+).

COVID-19 VACCINATION STATUS INFORMATION AND PREVENTIVE MEASURES ORDER– August 20, 2021: <https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-vaccination-status-information.pdf>

Personal Hygiene

Wash your hands frequently with soap and water for at least 20 seconds, particularly after using the restroom, before and after eating, after coughing/sneezing, etc.

Hand sanitizers are NOT a substitute for proper handwashing. However, hand sanitizers will be available around the office to be used in addition to proper hand washing.

Avoid touching your face, particularly your eyes, nose and mouth.

Cough/sneeze into your sleeve, preferably into your elbow. If you use a tissue, discard it properly and immediately wash your hands.

There is signage mounted in the washrooms regarding proper personal hygiene as reminders.

Pre-Visit Health Screening

All visitors to the Scandinavian Community Centre will have to pass the “Pre-Visit Health Screening” for the Centre, including volunteers and contractors. As of September 13th, 2021, all visitors over the age of 12 will also be required to provide proof of at least one shot of Covid-19 vaccination. As of October 24, 2021, all visitors of the age of 12 have to provide proof of full vaccination against Covid-19. There will be no exceptions to this requirement.

For events, the event organizer/renter (contact person) will be responsible for conducting the screening of the attendees at the entrance. The attendees’ pre-visit health screening is the responsibility of the event organizer. As of September 13th, 2021, the event organizer will include checking and verifying that every individual over the age of 12 has obtained at least one



dose of Covid-19 vaccine. As of October 24th, 2021, the event organizer will include checking and verifying that every individual over the age of 12 is fully vaccinated against Covid-19.

The event organizer has to prepare an attendance list with first and last names together with a phone number and retain this information for 30 days after the event.

As of September 13th, this attendance list shall include a check-off for verified proof of at least partial Covid-19 vaccination for all individuals over 12 years of age. As of October 24th, 2021, this attendance list shall include a check-off for verified proof of full vaccination against Covid-19 for all individuals over 12 years of age. If there is a need after the event to conduct a Covid-19 contact tracing, the attendance list shall be made available to the BC Health Authorities.

The event organizer has to have an assigned person at the entrance THROUGHOUT the duration of the event who will conduct proof of vaccination checks for all event attendees.

Failure to have an assigned person at the entrance checking proof of vaccination will have the following consequences:

Entrance will be closed by Centre's staff until assigned person is reinstated at the entrance door and check for proof of vaccination is resumed

Initials

Rental deposit of \$500 will be retained by the Centre to cover extra cost for sanitizing the Centre after breach of Covid protocol.

Initials

Event organizer and organization/group will be reported to the Provincial Health Office as offenders of mandated PHO Covid protocols.

Initials

Posters with Pre-Visit Health Screening directive have been prominently placed at all entry-points into the Scandinavian Community Centre building.

The event organizer has to disclose upfront how the event is planned to be executed and how the event plan is compliant with the set COVID-19 safety rules listed in this document.

The Scandinavian Community Centre has the right to refuse to book an event if there is reasonable doubt that set COVID-19 safety rules will be violated.

The Scandinavian Community Centre has the right to terminate, with immediate effect, any ongoing activity hosted at the Centre if attendees are not complying to the set COVID-19 rules of personal conduct and responsibilities.



RULES FOR RENTALS OF OUTSIDE AREAS ONLY: Renters of outside areas of the Scandinavian Community Centre's property, **not** entering the building as part of their rental agreement, are excluded from our pre-visit health screening directive. Renters in the category are not required to read and sign "Event Organizer Acknowledgement" agreement.

Liability Waiver

I acknowledge the contagious nature of the Coronavirus/COVID-19 and that in British Columbia, the BC Government, the Provincial Health Officer and WorkSafeBC are recommending the public to practice social distancing.

I further acknowledge that the Scandinavian Community Centre has put in place preventative measures to reduce the spread of the Coronavirus/COVID-19.

I further acknowledge that the Scandinavian Community Centre follows all announced Covid-19 rules and regulations from the BC Government and the Provincial Health Officer's Office. New and/or updated Covid-19 rules, including but not limited to new restrictions to permitted activities and decreases of maximum occupancy rates per room/venue, will be in effect immediately with no exceptions or delays. Revised Covid-19 rules may negatively impact my booked event.

I further acknowledge that the Scandinavian Community Centre can not guarantee that I will not become infected with the Coronavirus/Covid-19. I understand that the risk of becoming exposed to and/or infected by the Coronavirus/COVID-19 may result from the actions, omissions, or negligence of myself and others, including, but not limited to staff, other guests and their families.

I voluntarily seek services provided by the Scandinavian Community Centre and acknowledge that I am increasing my risk to exposure to the Coronavirus/COVID-19. I acknowledge that I must comply with all set procedures to reduce the spread while being at the centre.

I attest that:

- I have **not** experienced and cold or flu-like symptoms in the last 14 days (include fever, chills, cough, sore throat, respiratory illness, difficulty breathing).
- I have **not** had close contact or cared for someone diagnosed with COVID-19 within the last 14 days.



- I have **not** frequented a place/facility within the past 14 days that now is classified as an “outbreak” location for COVID-19.
- I have **not** travelled outside of Canada within the past 14 days **with partial or no vaccination against Covid-19**. (Travel exemption for fully vaccinated persons presented below)

If a person cannot attest to the four statements above, the Scandinavian Community Centre cannot welcome that person into our facilities.

Following exemptions as of the federal government’s mandate regarding travellers entering Canada¹:

Exemptions for fully vaccinated travellers that:

- are eligible to enter Canada on the specific date you enter
- have no signs or symptoms of COVID-19
- have received the full series of an accepted COVID-19 vaccine or a combination of accepted vaccines
- have received your last dose at least 14 full days prior to the day you enter Canada
- have proof of vaccination

I hereby release and agree to hold the Scandinavian Community Centre harmless from, and waive on behalf of myself, my heirs, and any personal representatives any and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss to myself and/or property that may be caused by any act, or failure to act of the Centre, or that may otherwise arise in any way in connection with any services received from the Scandinavian Community Centre. I understand that this release discharges the Scandinavian Community Centre from any liability or claim that I, my heirs, or any personal representatives may have against the Centre with respect to any bodily injury, illness, death, medical treatment, or property damage that may arise from, or in connection to, any services received from the Scandinavian Community Centre. This liability waiver and release extends to the Centre together with all owners and employees.

¹ Ref. “COVID-19 vaccinated travellers entering Canada” <https://travel.gc.ca/travel-covid/travel-restrictions/covid-vaccinated-travellers-entering-canada#enter>



Acknowledgement of Scandinavian Community Centre's Personal Conduct and Responsibilities

I acknowledge that I have read the above guidelines, and that I understand and agree to comply with them.

Signature: _____

Printed Name: _____ Date Signed: _____

Organization: _____

Event Name: _____

Event Date: _____

Number of Attendees: _____