



COVID-19 Re-Start II Operations Plan Summer 2021

Purpose: This Plan present the Scandinavian Community Centre's current mode of operation.

The Scandinavian Community Centre's Re-Start Operations Plan is designed and implemented in compliance with BC Government's directives through the "BC Restart Plan", "Order of the Provincial Health Officer" rules and WorkSafeBC regulations.

Ref. "BC Restart Plan" May 25, 2021 <https://www2.gov.bc.ca/gov/content/covid-19/info/restart>

Website "Office of the Provincial Health Officer" <https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/current-health-topics/covid-19-novel-coronavirus>

Website "WorkSafeBC" <https://www.worksafebc.com/en/about-us/covid-19-updates>

Background

The Scandinavian Community Centre was closed to the public on March 20, 2020.

The Centre had a soft re-opening on July 6, 2020.

Stricter measurements related to expectation for visitors to wear face masks at all times while visiting the Centre were implemented on October 30, 2020.

On November 21, 2020, the Scandinavian Community Centre declared that all activities declared by PHO “Gatherings and Events” to be defined as an event, to be prohibited to take place on the Centre’s property until further notice.

On May 25, 2021, the BC Government announced a second BC Restart Plan. The SCCS-Covid 19 Committee has developed version 2.0 of the Restart Operations Plan based on the new directives of May 25th.

Scope and How to Use this Plan

The plan presents the restrictions, rules and guidelines for how rentals, events and activities have to be planned and conducted at the current date. This is the Scandinavian Community Centre’s “new normal” mode of operations.

EXCLUSION : Renters of outside areas of the Scandinavian Community Centre’s property, not entering the building as part of their rental agreement, are excluded. As fully self-sustained “outside renters”, they are conducting their activities as autonomous (self-governing) entities.

Changes to the Scandinavian Community Centre’s mode of operations will be determined by the SCCS Board and our Covid-19 plans and guidelines updated accordingly.

The updated plans and guide will be distributed to the Centre’s member organizations by the SCCS Board cascading the information throughout the Centre’s community. Summary of the Centre’s Covid-19 plans and guidelines will be published on our website.

There will be a lag time between BC Provincial Government’s revised Covid-19 Orders, and the Centre’s adaptation of the revised Covid-19 Orders. The Centre will conservatively and purposely be a late adopter of new Covid-19 directives that will decrease restrictions.

Until new version of plan is officially in effect, previous version of plan is in full effect.

Restart of Activities

The Scandinavian Community Centre will carefully re-open on August 1st, 2021. The office is now accepting new bookings for venues planned for August 1st and onward. Pre-existing contracts will be honoured.

Language classes (both for youths and adults) will be permitted starting September 7th, 2021.

All current maximum occupancy limits will be in effect until further notice. That means that a room with maximum occupancy of 10 can only host a group gathering of maximum 10 persons.

Please note that the dates and the scope of the re-opening may change at any time, as we need to follow all updated Covid-19 directives from the BC Government and the PHO Office.

Type of Activity	1-Jun-21	1-Aug-21	7-Sep-21
Language classes	no	no	yes, max occupancy/room *
Onsite Meetings	no	yes, max 10 pers.*	yes, max occupancy/room *
Social Gatherings and Events (with or without serving Food and Drink)	no	yes, max 30(lounge), max 50 (big hall) *	yes, max 30(lounge), max 50 (big hall) *
Dancing, Singing, Indoor Sports	no	no	yes *
Drive-Through, Contact-Less Pick-Up (ex. Bake Sale)	yes	yes	yes
Episodic Markets/Vendors (ex. Craft Fair)	no	no	yes *
All Maintenance and Repairs	yes	yes	yes
Mandatory Mask Wearing	yes	yes	optional

*All max occupancy/max attendees subject to change according to the Covid-19 rules at the time.

“BC Restart Plan”, May 25, 2021 <https://www2.gov.bc.ca/gov/content/covid-19/info/restart>

Social Gatherings and Events

All groups to follow rules of occupancy limits for all rooms and areas at the Centre. Refer to posted "Occupancy Limit" signage in the room/area you are about to enter.

All individuals to follow "Personal Conduct and Responsibilities" rules and directives.

Event organizer responsible to inform all attendees about their individual health and safety responsibilities while visiting the Centre.

Event organizer responsible to ensure attendees adhere to pre-visit health screening.

Event organizer responsible to prepare and keep an attendance list of all attendees first and last name, and a telephone number to reach them by. This list shall be made available to BC Health authorities if Covid-19 contact tracing is necessary after the conclusion of the event.

Event organizer responsible to inform all attendees about the Centre's Covid-19 rules and guidelines, and to guide attendees to comply to these rules while being at the Centre.

The event organizer has to disclose upfront how the event is planned to be executed and how the event plan is compliant with the set COVID-19 safety rules listed in this document.

The Scandinavian Community Centre has the right to refuse to book an event if there is reasonable doubt that set COVID-19 safety rules will be violated.

The acknowledgement/agreement form for events/rentals/activities states that the Scandinavian Community Centre has the right to terminate any activity hosted at the Centre if attendees are not complying to the set COVID-19 rules of personal conduct and responsibilities.

"Gatherings and Events" Dated May 28, 2021 <https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-gatherings-events.pdf>

"Food and Liquor Serving Premises", May 24 2021 <https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-nightclubs-food-drink.pdf>

"Guidance for Outside Dining Spaces", April 23, 2021 https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-guidance-outside_dining_spaces.pdf April 23

Operations Guidelines – Language Classes and Member Meetings (when permitted)

All activities at the Scandinavian Community Centre have to comply to our SCC Covid-19 rules. This document provides the essential guidelines for language classes and member meetings.

1. The organizer/teacher/administrator will have to pre-screen all people attending

- Have you experienced and cold or flu-like symptoms in the last 14 days (include fever, chills, cough, sore throat, respiratory illness, difficulty breathing)?
- Have you had close contact or cared for someone diagnosed with COVID-19 within the last 14 days?
- Have you frequented a place/facility within the past 14 days that now is classified as an “outbreak” location for COVID-19?
- Have you travelled outside of Canada within the past 14 days?

If a person answers “YES” to any of the four questions above, the Scandinavian Community Centre, as a safety precaution, cannot welcome that person into our facilities.

2. The organizer/teacher/administrator will have to sign off and comply to the “Covid Liability Waiver” - separate document.

Guidelines

<u>Language Classes</u>	<u>Members' Meetings</u>
Established maximum capacity/room to be strictly followed. 2 m social distancing required.	Same as language classes
Teacher can access the classroom going through the building.	Meeting participants can choose to access meeting room by walking through the building or using direct entry door to the room from outside the building.
All students and parents have to access their respective classroom through the classroom's outside door, i.e. directly from the outside of the building.	Same as above
Coffeemaking is allowed at the coffee brewer station closest to the assigned classroom. No access for anyone to the big coffeemaker in the Centre's central kitchen.	Same as language classes
Washroom closest to the assigned classroom to be used. No wandering around in the building to access other washrooms.	Same
The teacher of the class determines whether wearing a facemask in class is mandatory or not. Communicates before lesson if mask is mandatory.	Meeting participants communicate before meeting to agree on having facemask on or off .
It is <u>highly recommended</u> that every person venturing outside of the assigned classroom wears facemask.	Same
The classroom needs to be deep cleaned (sanitized) after every lesson. Language classes/schools to establish with the Centre's office staff who is the assigned person to sanitize the classroom. Classroom has to be sanitized after every lesson.	Same
Language Classes teachers' to read, acknowledge and sign Scandinavian Community Centre's Personal Conduct and Responsibilities Plan for Covid-19. One sign-off per class (language course).	Chairperson instead of teacher. One sign-off per group (ex. club's board meetings with same chairperson and board members to sign-off once, valid until board changes.)
Teachers to record and keep a list of all persons in the classroom for every lesson.	Chairperson instead of teacher.

Max Occupancy Limits per Room/Space

Posters with room occupancy limits have been posted throughout the premises. The areas and occupancy limits are listed below.

Room / Area	Maximum Occupancy	Room / Area	Maximum Occupancy
Office	2	Mezzanine	4
Bartender Area	1	Library	12
Entrance Hall	2 m distance	Upstairs Kitchenette	1
Men's Washroom	1	Upstairs Washroom	1
Women's Washroom	3	Finland Room	9
Norway Room	10	Swedish Room	9
Iceland Room	9	Upper Deck	12
Danish Room	10	Raised Patio outside Lounge	30
Lounge	30 (2 m distance)	Grass Field	2 m distance
Main Hall ¹	50 ²	Beer Tent	12 + 2 staff
Kitchen, Meal Prep Area	3	Outside Bar Enclosure	N/A – not set up
Kitchen, Dishwasher Area	2	East Side Parking Area/ Gravel	N/A
Back Entrance Men's Washroom	3	South End Parking Area/Gravel	N/A
Back Entrance Women's Washroom	3		
Back Hallway	2 m distance		
Elevator	1		

¹ Maximum of 12 tables with an average of 4 persons/table. Maximum of 6 persons/table, max 3 persons/table if 2 m S-D applies. "Food and Liquor Serving Premises", May 24 2021
<https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-nightclubs-food-drink.pdf>

If outside seating: "Guidance for Outside Dining Spaces", April 23, 2021
https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-guidance-outside_dining-spaces.pdf April 23

² "Gatherings and Events" Dated May 28, 2021 <https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-gatherings-events.pdf>